

# **SAUNDERS COUNTY CATHOLIC SCHOOLS' LUNCH POLICY**

**EFFECTIVE 7/1/2023**

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- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

Saunders County Catholic Schools utilize the National School Lunch Program. We encourage all families to apply for free or reduced price meals. All families will receive the Federal Lunch Application for Free or Reduced Priced Meals before the start of each school year. Applications will be sent via email and student information packets. You can also find them on the Bishop Neumann website <https://bishopneumann.com/2023-2024-lunch-information/>. Families may apply for lunch benefits anytime during the school year if there are changes in the household income or household size. All lunch applications are confidential.

Saunders County Catholic School families are expected to provide a lunch from home or maintain funds in their meal account to purchase school meals and a la carte items. Pre-payments are strongly encouraged.

## **SCHOOL LUNCH PRICING**

Bishop Neumann Student's **grades 7-12 lunch prices are \$4.00**, St. John Nepomucene and St. Wenceslaus Student's **grades K-6 and St. John's Pre K Student's lunch prices are \$3.75**, a second milk or milk taken with a sack lunch are \$0.55. Bishop Neumann Students are allowed to purchase a second entrée (\$1.50), a la cart items and snacks pricing to be determined. St. Wenceslaus and St. John's 5<sup>th</sup> and 6<sup>th</sup> grade will be allowed to purchase a second entrée (\$1.50).

## **Payments**

1. On-line payment can be made with MySchoolBucks.com (to set up account, there are fees associated with this program): This system allows parent/guardian to make payments with Master Card, Discover Card or Visa at their convenience. Your School district is Bishop Neumann Central High School. Login or Create an account, then sign up for email notifications. You will need your students 8 digit ID number, please contact Carolyn Haberman by calling Bishop Neumann (402)443-4151 or [kitchen@cdolinc.net](mailto:kitchen@cdolinc.net). After you have done this you will be able to add your student. If you should have any trouble with the website call [myschoolbucks.com](http://myschoolbucks.com) toll-free customer support at 1-855-832-5226 for questions or assistance with enrollment.

2. Cash or check can be sent with students to school, please have them take payments to the school office or cafeteria. For students in Pre K-6th, we ask parents to send the cash or check in a sealed envelope with the student's name clearly marked. Checks should have the students name in the memo.
3. Families with more than one student, please indicate how the funds are to be divided to each student in your household, or the funds will be equally applied.

### **NEGATIVE BALANCE POLICY**

1. When an account becomes negative \$5.00 an email will be sent out. These emails will be sent out each Friday.
2. Students will not be denied a meal due to a negative balance.

### **Balance notifications**

1. MySchoolBucks.com: parents have the ability to track all purchases and payments made in the family account. We highly encourage parents/guardians to utilize this system in managing their account.
2. Auto-email alerts of balances of \$10.00 or less are sent to those who wish to participate in this system.
3. When the account becomes negative by -\$0.01 all families will be notified via email on Friday of each week.
4. Should the negative balance get to -\$18.00 or more, a personal call will be made by the Food Service Manager to remind parents of the negative policy which is an alternate meal, which will meet NSLP guidelines, until account is positive.

If your financial circumstances change during the school year please contact the school. If you have questions regarding your family meal account, call Bishop Neumann office at 402-443-4151 and ask to speak to Carolyn Haberman or email [kitchen@cdolinc.net](mailto:kitchen@cdolinc.net)