

# Bishop Neumann School Advisory Board

## Minutes

September 18<sup>th</sup>, 2024

Time: 6:00 – 7:30 p.m.

### Members:

Rachelle Benkusky	Valparaiso
Karla Lechtenberg	Davey
Connie Thulin	Prague and Plasi
Mary Tenopir	Colon and Cedar Bluffs
Mary Egler	Wahoo
Dan Hoss	Wahoo
Jennifer Whitney	Mead
Jordon Kavan	Weston Touhy

**Students:** no students attended

Call Meeting to Order: President called meeting to order at 6:11 p.m.

Present: Karla Lechtenberg, Jordon Kavan, Tammy Sassaman, Rachelle Benkusky, Connie Thulin, Mary Egler, Sr. Janelle, and Principal-Bridget Doyle

Absent: Mary Tenopir, Dan Hoss, Jennifer Whitney, and Father Mills

Review of Minutes from 7/24/24 Meeting: Motion to approve minutes was made by Thulin and Lechtenberg 2<sup>nd</sup>, all approved. Mary Egler abstained.

**President welcomed new member, Mary Egler. Mary is representing the St. Wenceslaus Parish.**

**Feedback and questions for student representatives**—Sr. Janelle and Mrs. Doyle reported that Jill and Jake, the team leaders, are meeting weekly with administrators and providing effective feedback. They are really doing a great job of bridging the gap between students and administrators, promoting mutual respect, and setting boundaries. They are engaging in leadership roles by bringing in speakers and working/helping out with classes.

### OLD BUSINESS:

1. Recognizing teachers and school administrators—luncheon dates; updates--Sr. Janelle and Mrs. Doyle reported there is a better staff atmosphere; more cohesive. Lechtenberg shared she will be planning a staff breakfast within the next couple of months. Mrs. Doyle clarified that she meets with all the administration on Fridays and can share any related information at that time.

Luncheon Dates:

December 20<sup>th</sup>

March 4<sup>th</sup>

May 5<sup>th</sup>

2. Self-Care Stations in the Restrooms—Mrs. Doyle, shared the school nurse, Tasha has provided a tote of feminine products, along with signage in the bathrooms. Will continue to add as necessary.

#### **NEW BUSINESS:**

1. Cell Phone Policy—Sr. Janelle clarified the cell phone policy--the school is a “cell free” building; Students can use their cell phones in the parking lot but not during access period if they are in the school. Sr. Janelle and Mrs. Doyle shared they have really appreciated the cooperation and support from the parents when cell phones are taken from the students.
2. Length of School Days/Time Off—Sassaman asked the difference in late starts from this year compared to last year and where is that time now taken off. Administration explained there are a few noon dismissals, more in-service days and a fall break.
3. Next Meetings: January 22, April 16<sup>th</sup>, & June 18<sup>th</sup>

#### **General Discussion:**

Mrs. Doyle shared she received a \$500 grant from BCBS in which she will be purchasing feminine products. Discussed other uses of this grant as well.

Lechtenberg shared the Bishop Neumann social media posts have been so awesome and positive; hearing lots of great feedback in the community—Kudos to Jennifer Whitney!

Benkusky asked for clarification of when announcements are made to students throughout the day. Sr. Janell clarified it is usually at 1<sup>st</sup>, 4<sup>th</sup>, and 8<sup>th</sup> periods of the day. Discussed how this is important to know if a parent needs to get a message to their student especially if it is regarding a bus ride or parent pick up after school.

**Adjourn: Adjourned the meeting at 7:12 p.m. Next meeting date/time: January 22<sup>nd</sup>, 2025 6:00 pm – 7:30 p.m.**