

**Bishop Neumann School Advisory Board**  
**Meeting Minutes**  
**January 22, 2025**  
**Time: 6:00 – 7:30 p.m.**

**Members:**

Rachelle Benkusky	Valparaiso
Karla Lechtenberg	Davey
Connie Thulin	Prague and Plasi
Mary Tenopir	Colon and Cedar Bluffs
Mary Egler	Wahoo
Dan Hoss	Wahoo
Jennifer Whitney	Mead
Jordon Kavan	Weston Touhy

**Attendees:** Tammy Sassaman, Karla Lechtenberg, Connie Thulin, Mary Tenopir, Dan Hoss, Jennifer Whitney and Jordon Kavan, Bridget Doyle; and students Jacob Rezac and Jill Johnson

**Absent**—Mary Egler, Rachelle Benkusky, Father Mills and Sr. Janelle

**Call Meeting to Order:** President Sassaman called the meeting to order at 6:04 p.m.

Review of Minutes from 9/18/24 Meeting: Tenopir made a motion to accept the 9/18/24 minutes; Kavan 2<sup>nd</sup> the motion; all approved

**Feedback and questions for student representative--**

Rezac and Johnson shared the Lead Team Pie sales profited around \$5,000 for pie sales; sold during Thanksgiving and Christmas to attract more people—felt it was successful; board members provided feedback sharing they really like this fundraising event.

**OLD BUSINESS:**

1. Recognizing teachers and school administrators—luncheon dates; update  
Luncheon Dates: Karla shared she organized the last luncheon with the help of the BN PTA and it went really well! She will continue to work with the Bishop PTA in planning and future luncheons.  
March 4<sup>th</sup>  
May 5<sup>th</sup>
2. Self-Care Stations in the Restrooms—“toilet talk”—put a temporary holder on the inside of the bathroom doors with healthy positive self-statements. Development office shared girls are seeking personal feminine products as needed. Discussed the need for these supplies in every bathroom at BN.

**NEW BUSINESS:**

1. Permission slips—question was raised of why do we have to sign permission slip for every non-athletic event? For example—FFA, Band, etc. Why are we singling out non-

athletic events? Mrs. Doyle shared for field trip the teachers has to submit the form first to admin and then the admin shares and gives back teacher with sample of permission slips. Administration shared if they are going frequently, they only need 1 permission slip that indicates several events within the specific subject. No intention of singling out non-athletic events but most athletic events are in the evening and not part of the school day. This is also the way teachers/administrators are communicating with parents—so parents know their student will be out school for a certain period of time.

## 2. Homecoming

- a. Funds—where does the funds get applied toward? This year it was to support the spirit club; covered the decoration and court supplies. Shared there was a lack of help from parents for the dance and food this year—under new leadership and learned a lot to do differently next year. Discussed having a specific budget to cover expenses directly related to homecoming (decorations, court supplies, DJ, etc.) and anything over this budget then goes to the designated club/team that hosted the dance. Discussed ticket sales should cover these expenses.

Held a discussion around the cheerleaders and spirit club—why they are not one. A member informed board how the cheerleaders have to pay for everything and raise their own funds.

- b. Need for DJ for dances—discussed the need for a DJ at dances to keep kids entertained and stay longer; discussed if no DJ, an approved play list needs prior approval.

3. Prom funds—clearer— anything after prom should be up to the parents; have the student have a say and part of the conversation. One idea was to have 2 funds 1) School prom funds since it is a school event—ticket sales-- pay for dance, decorations, dinner and DJ and 2) Post Prom funds— money raised by Junior parents for post prom.

Is the money being passed on from year to year of what was not spent? Doyle shared how the budget has ran in the past. Is working for a clearer plan moving forward.

4. Technology fees—what does this go toward?—fee assessed to BH by the diocese of Lincoln to the Ed Tech office in Lincoln. It is spent toward hardware, personnel, software, network, and Diocesan Education office.
5. Consistency on haircuts—clarified in handbook—staff must be able to see the eyebrows, ears, and can't touch the back of their shirt. Doyle shared she has empowered her staff to address haircuts then she will support them and she will follow through with any students who do not get a haircut. Parents should also be helping in monitoring their children's hair.
6. Which doors do you enter through for events—may need to be clearly marked— Beautification committee is working on this. For school events, administration is looking out for safety and may lock the doors and will notify if this happens. For future reference.....homecoming will be locked after a specific designated time.
7. Election of New President—  
Whitney shared this is her last year as Board Member—will seek replacement

Sassaman shared this is her last year as President; will hold new election at April or June meetings.

Adjourn: Meeting was adjourned at 7:34 p.m.

**Next meeting date/time: April 16th, 6:00 pm – 7:30 p.m.**

**Future Meeting—June 18<sup>th</sup>, 2025**