Bishop Neumann School Advisory Board

Meeting Minutes

Date: September 10th, 2025
Time: 6:03 p.m. – 7:04 p.m.
Location: Bishop Neumann Library

Attendance

Present:

- Rachelle Benkusky
- Karla Lechtenberg
- Connie Thulin
- Mary Tenopir
- Tobin Spangler
- Dan Hoss
- Jordon Kavan
- Tammy Sassaman
- Bridget Doyle (Administrator)
- Father Mills (Administrator)

Absent:

- Lori Alm

Call to Order

The meeting was called to order at **6:03 p.m.** by **Dan Hoss**.

Approval of Previous Meeting Minutes

Mary Tenopir moved to approve the minutes of the July 9th, 2025, meeting. Karla Lechtenberg seconded the motion.

Old Business

1. **New Board Members**
   Tobin Spangler was introduced to the board as the new member representing the Parish Council.
2. **Open Campus for Seniors**
   Mrs. Doyle provided an update on the open campus policy for seniors. She shared that recommendations from the special advisory council session were incorporated, reviewed with legal counsel, and the policy was updated in the student handbook.
   The open campus privilege will commence around **October 15th**, following a review of seniors' quarter 1 grades.
   Enforcement of the policy will be handled by Mr. Swanson, Mrs. Doyle, and all Neumann staff.
   No additional feedback was shared with parents at this time.

New Business

1. **Cell Phone Policy**
   The board discussed the cell phone policy implemented in the 2024–2025 school year. Feedback indicated that the policy continues to be followed effectively during the current school year.
2. **Study Hall - 10 Minute Reading**
   Discussion centered around the enforcement of a mandatory 10-minute reading period during study halls. Some study hall teachers are enforcing it consistently, while others are not. Mrs. Doyle will address this inconsistency with staff.
   There was also conversation about reading content. The goal is for students to read materials other than textbooks; however, exceptions can be made with proper communication between the student and study hall staff.
3. **Time to Use Bathroom Prior to Lunch**
   Mrs. Doyle reviewed opportunities for students to use the bathroom before lunch, noting that passes can be obtained in classes and there is generally sufficient time during lunch. No further concerns or changes were proposed.
4. **Advisory Board Updates**
   Dan Hoss proposed developing a communication to be distributed via FlockNote to better inform parents about the Advisory Board's role, membership, and how to contact members.
   Dan volunteered to draft the message and circulate it to the board before distribution.

Adjournment

The meeting was adjourned at **7:04 p.m.** by Mary Tenopir, seconded by Karla Lechtenberg.

Next Meeting

Date: November 12th, 2025
Time: 6:00 – 7:30 p.m.
Location: Bishop Neumann Library