Bishop Neumann School Advisory Board

Minutes

Date: January 21st, 2026
Time: 6:00 p.m. – 7:30 p.m.

Call Meeting to Order

The meeting was called to order by the President at 6:00 p.m.

Attendance

Board Members Present:

1. Rachelle Benkusky (Valparaiso)
2. Karla Lechtenberg (Davey)
3. Connie Thulin (Prague and Plasi)
4. Mary Tenopir (Colon and Cedar Bluffs)
5. Dan Hoss (Wahoo)
6. Lori Alm (Mead)
7. Tammy Sassaman (Wahoo)
8. Tobin Spangler (Wahoo)

Board Members Absent:

- Jordon Kavan (Weston Touhy)

Administrators Present: Bridget Doyle
Administrators Absent: Father Mills
Student Representatives: Lilly Wanser & Joe Wylie

Approval of Minutes of November 2025 Meeting

Motion to approve by Mary Tenopir.
Seconded by Karla Lechtenberg.
Minutes approved unanimously.

Old Business

1. None

New Business

Prom Dress Code Feedback:

- Summary:
  - Student captains reported issues with the recently released Prom dress code; students raised several problems.
  - Questions discussed whether parents should sign permission or acknowledgement forms regarding Prom dress code.
- Recommendation:
  - Send a reminder of the dress code consistent with the handbook to students and parents.
  - Consider distributing Prom dress code guidelines earlier in the year to allow for adequate preparation.
- Actions:
  - Administration (Mrs. Doyle) to issue a handbook-based dress code reminder and confirm whether a parent signature/acknowledgement will be required for Prom.

Five-Year State Accreditation Visit

- Summary:
  - Auditors met with 40+ different people (including members of the advisory board)
  - School was previously noted out of compliance in the past; No such findings during this audit.
- Recommendation:
  - Continue remediation activities initiated after last accreditation finding.
- Actions:
  - Launch all parent survey to create greater transparency and collaboration with parents.

Facilities/Cleaning Schedule

- Summary:
  - Question raised: What is the current cleaning schedule for the school?
  - Facilities committee is reviewing cleaning responsibilities; current staffing includes three people, not all full-time.
  - Tobin noted the facilities team is evaluating cleaning for other equipment and can include general cleaning schedule review.
  - Current cleaning is scheduled during the week when classrooms are free and is moved around based on availability.

    - Consideration discussed for whether contracting a janitorial service would make sense.
- Recommendation:
    - Wait to hear back from facilities committee.
- Actions:
    - None

Next Meeting

The next Advisory Board meeting is scheduled for March 18th, 2026, from 6:00 p.m. to 7:30 p.m

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Adjournment

The meeting was adjourned at 7:30 p.m.